

## Privacy guidelines

SWISS BASE and its partners (hereinafter collectively referred to as 'SWISS BASE') hereby undertake to maintain the confidentiality of all personal details that you may provide whilst using this website. These Data Protection guidelines provide information about the way in which your personal details are handled when you visit our website.

We may provide content or services from other websites, including those of our partners or websites bearing our trade mark, through links on our website. These other websites are not subject to these Data Protection guidelines. We advise you to check each of said websites to find out how your details are protected on each one.

If you have any questions, comments or doubts in connection with these Data Protection guidelines, please contact our customer service department at [info@swiss-base.com](mailto:info@swiss-base.com).

We reserve the right to modify the Data Protection guidelines from time to time. Any changes will be announced here, so please check back every now and then. The guidelines were last modified in August 2006.

### 1. Personal details

We collect, store and use the personal details that you provide by means of our inquiry and booking forms on this website. In addition we collect data as follows:

- When you make a booking or a purchase through this website or through our customer service team - by email, letter, fax or telephone;
- When you register with us, posting an ad, subscribe to our newsletter, take part in a competition or register during advertising campaigns;
- When you take part in surveys or provide feedback.

### 2. Use of personal details

We process and use the personal details that you provide on this website to handle your inquiries, to perform administrative tasks and internal analyses, to carry out opinion polls and to provide you with information about the products and services of selected third parties which might be of interest to you.

Please note that we are unable to guarantee confidentiality for communication via email or any other electronic means.

### 3. Disclosure of your personal details

We do not sell the personal details that you provide through this page.

We do not disclose your details to any third party except when required for handling bookings, purchases or inquiries which you have requested through this website or through our customer service team or for any other reason, or when the data needs to be processed on our instructions by third parties (suppliers) that we have employed or sent to those persons with whom you have made a booking through this website.

However, we may pass on your details to third parties and professional advisers who shall operate on our instructions and shall undertake to maintain confidentiality. In addition, we may disclose your personal details if requested to do so under applicable law or orders.

We shall do our utmost to ensure that all selected third parties to whom we may disclose your details use the same strictly in accordance with these Data Protection guidelines.

### 5. Consent

By loading the pages of this website and communicating with us electronically you consent to our handling your personal details for the purposes and in the way described above.

Bergdiektion, Juli 2008